

**COUNCILLORS' BULLETIN  
WEDNESDAY, 15 FEBRUARY  
2017**



South  
Cambridgeshire  
District Council

**CONTENTS**

**1. Meetings and events from Thursday 16 February to Friday 3 March 2017**

Date	Time	Name	Venue	Contact
Thu 16 Feb				
Fri 17 Feb				
Mon 20 Feb				
Tue 21 Feb	6pm	Finance and Staffing Portfolio Holder meeting – CANCELLED		
Wed 22 Feb				
Thu 23 Feb	10am	<a href="#">CDRP Board Stakeholder Event</a>	Monkfield Room	<a href="#">Patrick Adams</a> (agenda)
	2pm	<a href="#">Council</a>	Council Chamber	<a href="#">Patrick Adams</a>
Fri 24 Feb				
Mon 27 Feb				
Tue 28 Feb				
Wed 1 Mar	10:30am	<a href="#">Planning Committee</a>	Council Chamber	<a href="#">Ian Senior</a>
	2pm	<a href="#">Greater Cambridge City Deal Joint Assembly</a>	Shire Hall	<a href="#">Patrick Adams</a> (agenda)
Thu 2 Mar				
Fri 3 Mar				

**INFORMATION FOR DISTRICT COUNCILLORS**

**2. Neighbourhood Planning Training: Wed 22 Feb 6pm**

Neighbourhood Planning expert Andrew Ashcroft is returning to South Cambs to run a bespoke policy-writing workshop. This session is aimed at parishes *already designated* as Neighbourhood Planning Areas who may, in the near future if not already, be at the stage of writing policies.

If this applies to you, the date for your diaries is **Weds 22 February 2017, from 6-8.30pm in the Swansley Room at SDC.**

**Attendees will be asked to have read the following:**

- the 'my community' guidance on policy writing - <http://mycommunity.org.uk/wp-content/uploads/2016/08/Writing-planning-policies-v51.pdf>
- the Sutton St Nicholas Plan, which Andrew will use as a mini case study - [https://www.herefordshire.gov.uk/media/4655608/sutton\\_submission\\_ndp.pdf](https://www.herefordshire.gov.uk/media/4655608/sutton_submission_ndp.pdf)

**and each Neighbourhood Planning group will be asked to submit, no later than Weds 1 Feb:**

- a schedule of policies you intend to include in your plan (without details/text)
- details of policies where you might be struggling; the draft policy and supporting text that you have assembled at that point.

Contributing this information will make the workshop very relevant to your particular circumstances and give you practical tips for use in developing your own plans.

If you have not already done so, **please book now** along with your neighbourhood planning colleagues (no maximum number) and please also **submit any policy information** you wish to have reviewed in the session.

Can I also take this opportunity to remind you that we have a Neighbourhood Planning Facebook Group for your use as a forum for information exchange, and where we post pertinent news items:

<https://www.facebook.com/groups/925756057520296/>

Please sign up if you think this would be useful to you.

**3. SE Parishes Patch Meeting: Connecting Communities: Wed 8 March 5-7.30pm The Fulbourn Centre**

As promised, we have organised the next South East parishes patch meeting. This meeting will look at 'services for older people' and will be an opportunity to find out about some of the services already in place locally, and for them to showcase what they do. We will be looking at the kinds of services and ideas you might like to see replicated in your local area, how to make this happen and hopefully giving information about setting up, funding, training and support. There will be time allocated to networking, stalls and case studies to take away on the day.

Confirmed speakers and attendees include:

- Age UK Cambridgeshire and Peterborough - warden schemes, visiting schemes and handypersons scheme
- Care Network Cambridgeshire - car schemes, navigators and care schemes
- Jean Newman, Older People's Co-ordinator for Histon & Impington - her role and funding model
- Joy Bray, Parish Councillor for Great Wilbraham - mental health first aid training
- Helen Stepney / Jane Lampshire - activities for older people and Active & Healthy for Life GP referral scheme
- Cambridgeshire County Council - a range of topics including Good Neighbour Schemes, scams and rogue trader prevention, time-banking
- Cambridgeshire Community Foundation - funding opportunities
- Cambridge CVS - support with setting up and running groups, funding, training and governance

If you, your parish council members, or members of your community with a keen interest would like to come, please contact [kathryn.hawkes@scambs.gov.uk](mailto:kathryn.hawkes@scambs.gov.uk) or call 01954 712932 as soon as possible. Refreshments will be available on the night.

**4. A14 Cambridge to Huntingdon Monthly Bulletin - 2nd Edition**

Please find attached the second edition of the A14 Cambridge to Huntingdon Monthly Bulletin. This edition provides updates on:

- A round-up of January's activities
- Works planned for February
- A14 road closures - overnight closures between Girton and St Ives
- Closure of The Avenue in Madingley from 20 February.

**5. Tough Love Info for Community Bookings**

Tough **Love** is a 30 minute drama designed for young people; that addresses abuse and exploitation in teenage relationships.

Performances will take place in different settings between Monday 6<sup>th</sup> March and Friday 24

March

For more details on how to see a performance please see the attached document for details.

Jennifer Holah, Health, Environmental Services & Licensing Resource Team Manager,  
[jennifer.holah@scams.gov.uk](mailto:jennifer.holah@scams.gov.uk)

## 6. Help to Promote the South Cambridgeshire Dementia Action Alliance

The South Cambridgeshire [Dementia Action Alliance](#) (DAA) will be launched at its first meeting from 8a.m. to 10a.m. on 2nd March 2017.

The Action Alliance will provide the opportunity for organisations and businesses in South Cambridgeshire to meet and to exchange ideas around how they can support customers, staff members and local communities affected by dementia.

At what will be the launch meeting for the South Cambridgeshire DAA, there will be a number of speakers from businesses and organisations talking about the actions that they are taking to become more dementia friendly and their involvement in their local DAAs. There will also be opportunities to network and exchange ideas. A free [Dementia Friends Information Session](#) will be offered at the end of the meeting.

We would be grateful for your support in publicising the event and encouraging organisations and businesses in your local area to attend. We are keen to ensure that plenty of local companies and organisations come to the meeting to take the opportunity to learn about the very simple actions that they can take that will not only support people with dementia and their carers but also benefit their own operations.

Anyone who would like to attend should contact Johanna Davies (email: [johanna.davies@scams.gov.uk](mailto:johanna.davies@scams.gov.uk), Tel: 01954 713465)

## PARISH COUNCIL INFORMATION

### 7. Letter from the Licensing Chairman about the Issuing of Taxi Licences

Please find attached a letter from Councillor Alex Riley, Chairman of the Licensing Committee, in response to reports in the media about the issuing of taxi licences by the Council.

## GENERAL INFORMATION

### 8. Media Monitoring



Arising from the results of the Member Communication Needs Survey, many members highlighted the fact that residents found out about SCDC matters through the media.

The Council's Communications Team will produce a weekly summary of recent news items to be published in the Bulletin to help keep members informed of recent coverage of SCDC.

Contact the [Communications Team](#) for further information.

Date	Publication	Details		
08/02/2017	Cambridge News and	Major changes to bin collections to affect thousands of Cambridgeshire	<a href="#">P4</a>	<a href="#">and</a>

	online	residents	<a href="#">link</a>	
08/02/2017	Cambridge News	Major changes to waste collection times planned	P4	
08/02/2017	Cambridge news	Anger after 'dangerous' drain is left unrepaired (Cllr Johnson quoted)	P5	
08/02/2017	Cambridge News	MP calls for standard taxi licence rules	P6	
08/02/2017	Cambridge Independent online	Bin collections to change for 81 per cent of Cambridge and South Cambs homes	<a href="#">Link</a>	
08/02/2017	Letsrecycle.com	Cambridgeshire councils to roll out streamlined service	<a href="#">Link</a>	
08/02/2017	Cambridge Independent	Tackling 400,000 tonnes of waste - every year	P6 and 7	
08/02/2017	Cambridge Independent	Busway plans plough forward but no input from residents until their idea is considered (City Deal)	P8 and 9	
08/02/2017	Cambridge Independent	£5 tax increase for South Cambs	P15	
08/02/2017	Cambridge Independent	Debate over village homes	P19	
08/02/2017	Cambridge Independent	Recycling more is a real team effort (letter - opinion piece)	P26	
09/02/2017	Cambridge News	No concern for commuters (City Deal - West Fields Busway - Letter)	P16	
09/02/2017	Cambridge News	Litter bugs on the road (Letter)	P16	
09/02/2017	Cambridge News online	Councillors slam 'scandal' of 10,000 unbuilt homes in South Cambridgeshire	<a href="#">Link</a>	
09/02/2017	Cambridge News online	South Cambridgeshire District Council budget backed by cabinet	<a href="#">Link</a>	
10/02/2017	Cambridge Independent online	South Cambridgeshire moves toward £5 council tax increase	<a href="#">Link</a>	
11/02/2017	Cambridge News	City Deal on the road to reducing congestion	P8	
14/02/2017	Cambridge News	Tree-sy does it (City Deal - Milton Road)	P1 and 3	
14/02/2017	Cambridge News	Call for concert hall in growing city	P2	
15/02/2017	Cambridge News	D-Day looming for new bridge over River Cam (City Deal)	P8	
15/02/2017	Cambridge News	Bus concerns not nimbyism (letter - City Deal)	P18	

## 9. Items of Interest from the Local Government Association (LGA)



### Items of Interest from the Local Government Association (LGA)

The Local Government Association provides a list of news headlines relevant to its members. Please click the headlines below for more details.

Sunday 12 February: *Independent Online*: [Homeless women turned away by locals councils](#)

[“trying to keep numbers down”](#)

Local Councils struggling to meet the demand for emergency housing are turning away vulnerable homeless women, an investigation undertaken by Channel 4’s Dispatches has found.

Monday 13 February: *Times*: [Loop-hole opens way for green belt homes](#)

Thousands more homes could be built on the green belt because of loopholes in the Government’s plans to accelerate housebuilding, according to the Campaign to Protect Rural England.

Monday 13 February: *Sky News Online*: [Councils wasting opportunity to adopt compulsory recycling](#)

Fewer than 10 per cent of councils England and Wales say they make recycling compulsory for their residents, according to an FOI request.

Tuesday 14 February: *BBC Online*: [“Unfit” council home payouts and legal fees hit £35m in five years](#)

Councils have paid more than £35 million in compensation and legal fees in the past five years to tenants living in “unfit” council homes in England, according to a BBC report.

Tuesday 14 February: *BBC Online*: [Brexit: Environmental standards could be eroded warn peers](#)

Upholding environmental standards after Brexit will be hard, peers have said, warning of “worrying complacency” in government about the risks ahead.

Wednesday 15 February: *ITV Online*: [“Is official policy encouraging fly-tipping”](#)

An ITV News investigation suggests that some councils’ policies are adding the problems of fly-tipping by increasing fees to pay for disposing of DIY, bulky or commercial waste.

## 10. View Planning Applications



To view the list of planning applications that have recently been submitted to the Council, please visit the authority’s on-line [Planning Application Search](#). Once the page has loaded, you can use the [Search option](#) to set your own criteria of parish, area and date range.



The system will provide a range of information on current and decided applications since 1948, including a brief description of the development, reference number, decision and the date of decision. More recent applications show the name and telephone number of the council officer who is dealing with the application.

Search results are presented in a collection of pages, the number of which depends on the number of results your search produces. There are navigation tools to allow you to browse your results.

## EXECUTIVE DECISIONS TAKEN SINCE WEDNESDAY 8 MARCH 2017



In accordance with the [Access to Information Procedure Rules in Part 4 of the Council's Constitution](#), any executive decision shall be published normally within five days of being made. That record will bear the date on which it is published and will specify that the decision will come into force, and may then be implemented, on the expiry of 5 working days after the publication of the decision, unless called in for review by the Chairman of the Scrutiny and Overview Committee or by any five other councillors.

A list of decisions currently within the call-in period is available [on the Council's website](#).

The call in procedure is set out in full in [Part 4 of the Council's Constitution, 'Scrutiny and Overview Committee Procedure Rules'](#).

### 11. Private Sector Leasing Scheme

Cabinet

- A) Approved the establishment of Shire Homes Letting Ltd as a Council owned housing company to take forward the management of the PSL scheme.
- B) Authorised South Cambridgeshire District Council's Director of Housing to act as the Director of Shire Homes Lettings Ltd in order to establish the company.

*This decision was first published on Tuesday 14 February and so the deadline for call-in is Tuesday 21 February at 5pm. If not called-in, this decision can be implemented on Wednesday 22 February.*

### 12. Strategic Risk Register

Cabinet

**AGREED** the Strategic Risk Register and Matrix set out in Appendix D-E of the Cabinet agenda of Thursday 9 February 2017, noting the new risks identified in paragraph 27 of the report.

*This decision was first published on Tuesday 14 February and so the deadline for call-in is Tuesday 21 February at 5pm. If not called-in, this decision can be implemented on Wednesday 22 February.*

### 13. Grants to Mobile Warden Schemes 2017-18

The Environmental Services Portfolio Holder has agreed to award Grants to Mobile Warden Schemes in the following villages:  
Balsham, Barrington, Bassingbourn, Castle Camps, Cottenham, Harston, Haslingfield, Hauxton, Histon/Impington, Horseheath, Linton, Litlington, Melbourn, Meldreth, Milton, Mordens, Newton, Orwell, Shudy Camps, Swavesey, Teversham, West Wickham, West Wrating and Weston Colville.

Please click on the link below for further details:

<http://scams.moderngov.co.uk/ieDecisionDetails.aspx?Id=10315>

*This decision was first published on Thursday 9 February and so the deadline for calling-in this*

decision is Thursday 16 February at 5pm. If not called-in this decision can be implemented on Friday 17 February.

## DECISIONS MADE BY OFFICERS AND REPORTED FOR INFORMATION

Please click on the link below to find details of decisions made by officers under delegated authority:

<https://www.scams.gov.uk/content/access-information>

## OTHER INFORMATION

### 14. Newly-Published Items on modern.gov



#### Agendas

- [Shadow Cambridgeshire & Peterborough Combined Authority Meeting 22 February](#)

#### Minutes

- [Council 26 January](#)

#### Decisions

- [Mobile Warden Schemes Grants 2017-18](#)
- [Cabinet 9 February](#)

### 15. SCDC Starters and Leavers



#### New Employees at the Council

Name: David Ousby  
Job title: Housing Development Officer (Growth)  
Date started: 6 February 2017

Name: Laura Charlwood  
Job title: Customer Contact Assistant  
Date started: 6 February 2017

Name: Matthew Powell  
Job title: Trainee Driver  
Date started: 13 February 2017

#### Staff who have moved jobs

Name: Lindsey Smith  
Old job title: HR Co-ordinator  
New Job title: HR Advisor  
Date moved: 1 February 2017

Name: Bethany Lock  
Old job title: Housing Admin Assistant (Apprentice)  
New job title: Customer Contact Assistant



Date moved: 6 February 2017



**Staff who have left/will be leaving**

Name: Jeremy Fairbrother  
Job title: Refuse Operative  
Date left: 9 February 2017

Name: Brian Hughes  
Job title: Trainee HGV/LGV2 Driver  
Date left: 1 February 2017

Name: Philip Aldis  
Job title: Development Officer  
Date leaving: 18 March 2017

Name: Miguel Domingues  
Job title: Refuse Loader  
Date left: 14 February 2017

Name: Mark Roberts  
Job title: Refuse Loader  
Date leaving: 14 March 2017